

## United Way of Greater Stark County Organization Requirements

All organizations that are invited to submit a full Request for Proposal will be subject to an Agency Review prior to the funding cycle to assure that all the requirements (below) are met. The applicant assures that it meets the following United Way of Greater Stark County Standards for United Way Membership:

**STANDARD 1:** The organization is incorporated as a non-profit organization by the state of Ohio and has tax-status under IRS code 501(c) 3.

**STANDARD 2:** The organization has bylaws and a Code of Regulations/Constitution that conforms to requirements of Ohio law and provide rules for selection and tenure of board members, the number of board meetings, the number of officers, committees, and quorum requirements.

**STANDARD 3:** The organization has a two-year history of service to residents of the geographic area covered by the United Way of Greater Stark County.

**STANDARD 4:** The organization has a Board of Directors that is actively involved in the formulation of policies and a board approved planning process. These policies include but are not limited to: public and community relations, personnel, finance, and conflicts of interest, self-dealing, ethics and planning. Such policies are periodically reviewed and revised as necessary.

**STANDARD 5:** The organization complies with United Way policies and requirements including, but not limited to, supplemental fundraising, depreciation, financial and other reports as requested.

**STANDARD 6:** The organization's Board of Directors employs the Executive Director/CEO and conducts a written performance evaluation of the Executive annually.

**STANDARD 7:** The organization maintains adequate fiscal controls as evidenced by the organization's financial statements and records and has an annual independent audit or review.

**STANDARD 8:** The organization has board-approved annual program goals, specific, measurable, time-related objectives and identified outcomes for agency programs with a mechanism for reporting the results.

**STANDARD 9:** The organization provides for periodic review appropriate for its service area that includes external input.

**STANDARD 10:** The organization has developed and implemented an internal plan and procedure for self and evaluation of program effectiveness and efficiency. **STANDARD 11:** The organization provides its services in an environment that protects the safety and well-being of its users.

**STANDARD 12:** The organization promotes diversity, provides equal opportunity employment, and equality related to program services as related to state and federal law.